

Palm Beach County HIV CARE Council  
CARE Council Meeting  
*Monday, September 25, 2017*

Minutes

**Members Present**

Mary Kannel  
Don Hilliard  
Kim Enright  
Mary Jane Reynolds  
Olga Sierra  
Mark White  
Vicki Krusel  
Wisny Marcellus  
Thomas McKissack  
Kristen Harrington

**Members Present**

Glenn Krabec  
Shirley Samples  
Quinton Dames  
Lilia Perez  
**Members Absent**  
Yen Vassell  
Jeannette Tomici  
Patrice Huntley  
Chris Dowden  
Don Hilliard

**Grantee Staff**

Berthline Isma  
Shoshana Ringer  
Frank Frank  
Helene Hvizd  
Mary Woodard  
Neeta Mahani

**CARE Council Staff**

Shirley White

**Lead Agency/Support Staff**

Anil Pandya

**Guests**

Germaine Newton  
Marie Presmy  
Chris McCoy  
Sadaf Chaudry  
Alton Baugh  
Rob Scott  
Ella Starika  
Colin White

Sandria McKenzie  
Mena Bishay  
Donna Sabatino  
Miguel Vazquez  
Pierrette Cazeau  
Alejandro Rodriguez  
Geoffrey Downie

JP Dela Cruz  
Ca Tran  
Richardo Jackson  
Psyche Doe  
Sinteria Cooper  
Neka MacKay  
Quasia Cowan

\*Denotes an excused absence

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I. The CARE Council Meeting was called to order at 2:11p.m. by Chair, Kimberly Rommel-Enright, at the Mayme Frederick Building. Roll was taken, **a quorum was present**. Guests were introduced.

II. A Moment of Reflection:

**Moment of Silence**

*A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.*

III. There were no excused absences.

IV. **Motion** by Cecil Smith, **second** by Shirley Samples to accept the September 25, 2017 CARE Council Meeting Agenda as presented. **Motion carried.**

V. **Motion** by Lilia Perez, **second** by Mary Kannel to accept the August 28, 2017 CARE Council Meeting Minutes as presented. **Motion carried.**

VI. **Comments by the Chair:** The Chair reiterated her stance on respect. She stated that it is very important that we show respect to one another. That we listen to each other's opinions without judgement. That we do not judge each other, but respect each other, and show that respect. She asked that we keep in mind the level of respect that she expects from CARE Council members.

She also stated that we are dealing with things that are complicated and she wants to make sure everyone understands. If for some reason, you do not understand, before we make a vote please speak up and ask that it be explained a different way or a little more. It is very important that everyone understands.

VII. **Public Comments:** There were no public comments.

VIII. **Educational Moment:** Colin White, Attorney – Legal Aid Society of Palm Beach County provided some very clarifying information on HIV criminalization. There are four areas in the Florida statutes that target HIV as a crime: 1) Failure to disclose your status  
2) Donation or transfer of human tissue or blood  
3) Prostitution with knowledge of HIV positive status  
4) Criminal transmission of HIV (i.e. sexual battery or assault)

IX. **Standing Reports & Updates:**

- A. **Legislative/ACA Update:** Vicki Krusel stated she do not have an update or anything to report today. Just a reminder that open enrollment is November 1 thru December 15, 2017.
- B. **CPP Updates:** Their meeting September 15 meeting was cancelled due to hurricane Irma and has not been rescheduled yet.
- C. **Part B Report:** Psyche Doe provided the Part B expenditure and the ADAP/Patient Care reports for review.
- D. **HOPWA:** Mark White stated there is nothing new to report. Their new grant year starts October 1, 2017.
- E. **C.A.G.:** Germaine Newton stated that the meeting to the state was canceled due to hurricane Irma, so there is nothing to report as far C.A.G. activities. The public forum that was to be held at the Urban League has been postponed and they are looking to reschedule for next month. They are also planning to have one in South County. The Positive Changes Conference has been postponed until next June 2018 to align with long-term survivor's day.
- F. **Part A Report:** Mary Woodard reported that the RPF proposal review will be held on Wednesday and Thursday of this week at 810 Datura. The grant application is due on October 30, 2017. The program term report will be on September 28.

- G. Expenditure Report:** Frank Frank provided the RW GY17 Reimbursements report for review. He reported that the carryover request for \$87,010 have been submitted. The expenditure report, we are at \$1,936,885.27 spent and we've been trending over 75% in core medical expenditures. We are trending in the right direction. The amounts approved last month should be going before the board in November.
- H. Membership:** Thomas McKissack stated the Membership meeting for this month was canceled.
- I. LPAP:** No update to report.
- J. P & A:** No update to report.

**X. Unfinished Business and General Orders:** There was none.

**XI. New Business**

- A. Vote: Approval of Committee Recommendations:**

Frank Frank provided a Ryan White Funding Recommendations Report GY2018 for review and discussion. The report includes the issue (Peer Mentor Services is not a HRSA defined core medical service category), data sources to utilize during discussion, a historical expenditures chart, and a summary of recommendations and funding.

Adjustments to the Grant Application budget to be approved, the Priorities and Allocations Committee recommends the allocation of \$152,320 into Early Intervention Services (EIS), \$49,959 into Health Insurance Continuum, and \$25,753 into Medical Transportation.

There was discussion of whether this recommendation was based on the data presented at the Priorities and Allocations (P&A) meeting. Some members expressed concern with allocating over \$500,000 into EIS. It was stated that the reason for increasing EIS funding was to include the peer mentoring services and staff in EIS. Concern was also expressed on how this increase in EIS funding would be justified in the grant application.

A question was asked, does the CARE Council have a way outside of the P & A process to make a change to the motion? Yes, as a collective body can say, we do not believe that we can support with data the decision the P & A committee has presented to us we prefer a different motion.

There was discussion of how do we continue to provide peer mentor services.

Glenn Krabec **moved** to amend the motion to put \$90,000 into EIS and 60,000 in a support service (for peer mentoring). After some discussion, **motion withdrawn**.

It was suggested to create a new service category that would include peer mentor services.

Shoshana Ringer read the suggestions from HRSA of the service categories that could be used as a new service category for peer mentor services: Health education risk reduction,

referral for healthcare and support services, and psychosocial support services. Discussion ensued. Any new service category would have to go through the RFP process.

**Motion** by Mary Kannel, **second** by Glenn Krabec to extend the meeting time an extra hour.  
**Motion carried.**

Frank Frank informed the committee of the amount that needs to be reallocated by writing it on the blackboard: \$162,279 to core medical and \$ 65,753 to support services. These amounts equal the total amount of money that was allocated to Peer Mentor Services before we were informed that Peer Mentor Services is not a HRSA recognized core medical service category.

**Motion** by Vicki Krusel, **second** by Glenn Krabec to allocate \$65,753 to a new service category – Psychosocial Support Services and the remainder (\$162,279) of the money into Health Insurance. After some discussion, **motion withdrawn.**

**Motion** by Glenn Krabec, **second** by Vicki Krusel to create the Psychosocial Support Service category. Discussion ensued. **Motion amended** to Health Education Risk Reduction. **Motion carried.**

**Motion** by Vicki Krusel, **second** by Glenn Krabec to put \$65,753 into Health Education Risk Reduction and the remainder \$162,279 into Health Insurance and shift and sweep as necessary. There was discussion on conflict of interest pertaining to voting on specific categories versus approving the budget as a whole.

**Amended motion** by Vicki Krusel, **second** by Glenn Krabec to approve the Ryan White Part A FY18 proposal budget as a whole as presented, however increasing Health Insurance Continuation by \$162,279 and putting \$65,753 into the new support service category – Health Education Risk Reduction. **Motion carried.**

Frank Frank and Thomas Eaton clarified the budget, the budget as presented here with the following exceptions: EIS from \$561,790 to \$409,470

Health Insurance from \$643,710 to \$756,030

New service category – Health Education Risk Reduction \$65,753

Medical Transportation from \$130,137 to \$104,384

**XII. Other Business:** There was no other business.

**XIII. Announcements:**

Compass on Thursday, September 28, Community Education Series – Mental Health & Substance Abuse, 5:00 – 6:30pm.

**XIV. Adjournment:** With no further business, the CARE Council Meeting adjourned at 4:23p.m. at the Mayme Frederick Building, 1440 Martin Luther King Jr. Blvd., Riviera Beach, FL.

Approved as presented 11/27/2017sw.